



# THE VOLUNTEER



Vol. 10 No. 01

134th Air Refueling Wing

JANUARY 2010

## "SANTA COP 2009" A RECORD YEAR

by Tech. Sgt. Jack West, 134th Public Affairs

"Santa's here!" The words heard over and over as members of the Santa Cops procession delivered presents to patients, their siblings, and the staff at East Tennessee Children's Hospital on December 5, 2009.

The brainchild of Senior Master Sgt. Steven Payne and Master Sgt. Richard Parker, the Santa Cops program began as a project for the 134<sup>th</sup> Security Forces Squadron in 1999. Now, ten years later, the 134<sup>th</sup> SFS still spearheads the program with incredible support from throughout the McGhee Tyson ANGB community. The recipient of voluntary donations from on and off base, the Santa Cops program brought in over \$18,000.00 in 2009.

According to Master Sgt. Parker, the night before the visit to the hospital, shoppers purchased gifts for the forty-six children the ETCH staff had estimated would be present on delivery day. More than fifty people showed up to show how much they care and help make the requested purchases and to get a few extra things they thought the kids would like. ETCH staff give an estimate of how many gifts will be needed, but the exact number is never known until delivery day – and it's usually a lot more. This year, gifts were given to over one hundred twenty-five children.

In past years, in excess of one hundred participants from all over McGhee Tyson have descended on the hospital on

delivery day to help spread cheer. This year, due to the H1N1 Flue pandemic, hospital staff had to limit the Santa Cops procession to just fifteen people. Santa, his elves, and a few close friends were all that were able to go from room-to-room.

Although less people were able to participate in delivering the presents, the amount of joy experienced by those receiving the gifts was not diminished. Shouts of "Oh boy!", "Look!" and "Just what I asked Santa for!" were heard as packages were unwrapped and hoped for gifts were revealed. A few patients and their families were so overwhelmed they were speechless. Many parents could do nothing more than just cry at the joy and love extended to their child, but Jenny S., whose daughter was undergoing surgery at ETCH, summed up the thoughts of many of those present. "To see the kids' eyes light up was just great and brought lots of joy."

A lot of conversations were heard around the base the day after the gifts were delivered as people told of their experiences delivering gifts and telling how they plan to be involved next year. A great example of how the members of the 134<sup>th</sup> ARW are active in the community, Santa Cops will continue in 2010.



1st Sgt. Richard Parker, 134th SFS, and Tech. Sgt. James Bohanan, 134th Wing Staff, sort through Christmas gifts for the East Tennessee Children's Hospital. The Tenth Anniversary of the "Santa Cop" program was a record year bringing in over \$18,000. (Air National Guard photo by Tech. Sgt. Kendra Owenby)

# 134th Air Refueling Wing

**Mission - To provide air operations and support in response to any call of the military command structure.**



US Air Force Photos by Tech. Sgt. Kendra Owenby

**Customer Service  
Hours for**

**Clothing Issue:**

**Saturday**

**0830 -1100**

**1215 -1530**

**Sunday 0830 -1430**

**Customer Service  
Hours for**

**SECURITY FORCES:**

**Sat**

**0830-1130**

**Sun**

**0830-1130**

## Anti-Terrorism Force Protection Threat Levels National Threat Levels for JANUARY 2010

**ELEVATED**

**SIGNIFICANT RISK OF TERRORIST ATTACKS**

**HIGH**

**HIGH RISK OF TERRORIST ATTACKS AGAINST  
THE TRANSPORTATION SECTOR**

**FPCON ALPHA**

**GENERAL THREAT OF TERRORIST ACTIVITY**

**INFOCON 3**

**NORMAL ACTIVITY**

**REPORT SUSPICIOUS ACTIVITY**

**CALL EXTENSION 3274 OR 911**

**YOUR CALL MAY SAVE LIVES**

**THREAT LEVELS ARE SUBJECT  
TO CHANGE AT ANYTIME**

## VOLUNTEER

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The VOLUNTEER welcomes articles and ideas that will improve the paper. If you have questions or comments, please contact Capt. Jaime Blanton CCE/PAO at extension 985-3205, fax at 985-3284 or jaime.blanton@ang.af.mil.

**Article Submission  
Deadline for Feb  
Volunteer is  
Thurs, Jan 28th**

## 2009 - Another Successful Year Concluded with Festivities

By Tech. Sgt. Jack West, 134th Public Affairs



Members of the 134th ARW watch as Katlyn Haun, granddaughter of Master Sgt. Diana Louallen, flips the switch to illuminate the lights on the McGhee Tyson Christmas tree for the 2009 year. (Air National Guard photo by Tech. Sgt. David Knable)

Members of the McGhee Tyson ANGB community gathered in front of Base Headquarters on Sunday, December 6, 2009, to celebrate the lighting of the base Christmas tree. The lighting of the base Christmas tree is an annual 134<sup>th</sup> ARW tradition on the Sunday of December UTA.

Katlyn Haun, granddaughter of Master Sgt. Diana Louallen, waited patiently to flip the light switch that would illuminate the tree as unit members counted down excitedly from five to one. Those present clapped and cheered as the lights came on.

Music was performed by a brass ensemble from the 572<sup>nd</sup> Air Force Band. Following the singing of some traditional Christmas carols, Colonel Dearing, 134<sup>th</sup> ARW Commander addressed the crowd. He made it very clear to all of those present he expected them to celebrate Christmas and the New Year in a safe manner: "I want all of you back after the 1<sup>st</sup>!"

Unit members were released from duty at the conclusion of the ceremony to enjoy some of the hot chocolate and goodies that were made available by the Services flight and to go home and spend time with their families.

## 134th Airman is Satellite NCOA Distinguished Graduate

By Master Sgt. Mavi Smith, Public Affairs, I.G. Brown ANG Training and Education Center

12/15/2009 - MCGHEE TYSON AIR NATIONAL GUARD BASE, Tenn. -- A member of the 134th Air Refueling Wing received the distinguished graduate award for her accomplishments at the Satellite Noncommissioned Officer (NCO) Academy during the class graduation ceremony at The I.G. Brown Air National Guard Training and Education Center here, Dec. 15.

Tech. Sgt. Venus D. Julien, a knowledge operations craftsman with the 134th communications squadron, was one of the top graduates of 130 NCOs who attended Class 10-2.

The Distinguished Graduate Award is presented to students in the top ten percent of the class. It is based on objective and performance evaluations, demonstrated leadership, and performance as a team player. The NCO Academy is a requirement for promotion to master sergeant. Air National Guardsmen have the option of taking the correspondence course or attending either the traditional 6-week in-residence school or the satellite program. The Satellite NCO Academy is a 12-week distance learning program that was specifically designed for Airmen who cannot attend the six-week program for whatever reason, but still want the education, experience and credit of attending the program in-residence. During the first phase of the course, students attend four-hour training sessions two nights a week at their home station. Trained facilitators at their unit help them participate in interactive training lessons which are broadcast over the Air National Guard's Warrior Network satellite system. In the second phase, students travel here to McGhee Tyson for a two-week capstone in-residence experience at the Training and Education Center.



MCGHEE TYSON AIR NATIONAL GUARD BASE, Tenn. -- Tech. Sgt. Venus D. Julien, right, a knowledge operations craftsman with the 134th Air Refueling Wing, Tennessee Air National Guard, receives the distinguished graduate award for Satellite NCO Academy Class 10-2 at The I.G. Brown Air National Guard Training and Education Center here from retired Chief Master Sgt. Lynn E. Alexander, the second senior enlisted advisor of the Air National Guard, Dec. 15, 2009 (US Air Force Photo by Master Sgt. Mavi Smith, TEC Public Affairs)

# Tennessee Guard Maintains, Operates Northern Iraq Aviation Asset

By Staff Sgt. Mike Alberts, 25th Infantry Division



Spc. David Romano, a qualified Forward Arming and Refueling Point (FARP) specialist from the Tennessee Army National Guard's 1-230th Air Cavalry Squadron, signals to the fuel truck operator to cut off supply as he completes the refueling of an OH-58D Kiowa Warrior, Nov. 11, 2009. (Photo by Staff Sgt. Mike Alberts, 25th Combat Aviation Brigade, 25th Infantry Division Public Affairs)

CONTINGENCY OPERATING BASE SPEICHER, Iraq (11/30/09) - Nestled in a remote location, by design, is a special aviation operation in northwest Iraq.

Soldiers of the Tennessee Army National Guard's 1-230th Air Cavalry Squadron maintain and operate a Forward Arming and Refueling Point (FARP), 24 hours-a-day, seven days-a-week.

2nd Lt. Jason Shaffer, the platoon leader and FARP officer-in-charge of Troop G, 1-230th ACS, said Soldiers who work on the FARP are responsible for refueling and rearming various types of helicopters at multiple "points" or helipads.

Shaffer has served in the Tennessee Army Guard for two years, after six years of active-duty service. He's responsible for the overall functioning of three FARPs. He ensures that the correct quality, grade, type and amount of fuel is delivered to each FARP, in addition to spot checking the completion of daily service and maintenance tasks.

Shaffer explained why he has a special confidence in his Soldiers handpicked to work on the FARP.

"The Soldiers that we've chosen to work out here must be exceptionally disciplined," said Shaffer. "Quite unlike operations at the more established FOB FARPs, the

operations ... run akin to those of a civilian fire station.

"When radios come on out here, wherever the Soldiers are - and I do mean 'wherever' -- they immediately drop anything they're doing, put on their protective equipment, run to the fuel trucks and [service the aircraft]. At other locations, Soldiers are on shift. Here Soldiers work when the aircraft are flying which is all the time, any time."

Staff Sgt. Derrall Tilson, who is Shaffer's fuel and ammunition platoon section sergeant with 1-230th ACS, has deployed multiple times with the Tennessee Guard and also as an active-duty infantryman.

He's been in and around FARPs since he transferred to the Guard in 1991. "My biggest concern with operations on a FARP is always safety," said Tilson. "In this job, we're talking about aircraft that have active weapons platforms with rotors turning and Soldiers pumping fuel into helicopters, often at night. Our guys out here are special."

It was at Fort Sill, Okla., when the unit learned that only about 20 percent of the Soldiers were already school-qualified to do the aviation job, Shaffer explained.

"We had cooks and water guys and [personnel with] various other job skills. We had to get everyone trained and properly qualified. And that has been my greatest joy; teaching and training Soldiers who know very little about this job to where they are all proficient," he added.

The squadron's executive officer said the squadron operates three FARPs throughout Task Force Marne's area of operation.

"The Soldiers are truly remarkable," explained Maj. Beason Layne, Executive Officer, 1-230th ACS. "They have all performed exceedingly well, and have now pumped close to 1.7 million gallons of fuel without incident."

One of those young Soldiers is Spc. David Romano, a food service specialist who was cross-trained into FARP operations.

For the young Jackson, Tenn., native, switching from the kitchen to the FARP wasn't a hard choice. "I like to cook, but I'm from Tennessee; I really like being outside," said Romano. "Getting a chance to meet local Iraqis every once in a while and being out here in nature, getting to look at the hills every day, that's the reason being deployed is okay for me."

The 1-230th ACS deployed with more than 600 soldiers from units in Smyrna, Alcoa and Jackson, Tenn., back in July, 2009. The Squadron is task organized with a Headquarters, Headquarters Troop. Troops A, B and C are equipped with the unit's OH-58D Kiowa Warrior helicopters whose primary missions are reconnaissance and security operations. Troop D is equipped with Black Hawk helicopters used to transport troops and supplies.

Troops E and F handle the battalion's maintenance, component and specialty repair work, respectively. Finally, Troop G provides ground transportation, downed aircraft recovery capability and fuel and ammunition supply in addition to other forward support functions.

# McGhee Tyson Air Base Dining Out

Submitted by Chief Master Sgt. Linda Gibson, 134ARW FSS

The 134<sup>th</sup> Air Refueling Wing is honored to host a Military Dining-Out ceremony on February 6, 2010. Please plan to join us in this night of camaraderie, fellowship and social rapport. Throughout antiquity, military feasts have been used by Roman Legions, Medieval Knights, Monastic Orders and the Vikings to celebrate military victories. Drawing from this ancient tradition, the Continental Army, under the leadership of George Washington, adopted the Dining-Out for military celebrations at the birth of our nation. The Dining-Out will enhance the esprit de corps, lighten the load of your demanding day-to-day work, provide commanders with an opportunity to socialize with their subordinates and will enable military members of all ranks to create bonds of friendship and greater working relations through this atmosphere of good fellowship.

If you have participated in a Dining-Out in the past, please share your experiences with your co-workers and friends. For anyone who has not had the opportunity to experience this military tradition first hand, please come and enjoy the festivities for the night and create memories that will stay with you throughout your lifetime. For the event, National Guard members should wear the mess dress or semi-formal dress uniform. Civilians should wear appropriate black tie attire, to include a dark suit for males



## McGhee Tyson Dining Out

**Enhancing our Esprit De Corps**

The main entrees will consist of Chicken Florentine and London Broil. Cost for the event is based on your current military rank (Major and above is \$22.00, MSgt through Captain is \$20.00 and Airman through TSgt is \$16.00). All tickets for the event are available for purchase from all installation Chief Master Sergeants.

6 February 2010 at 6PM  
Wilson Hall

For more information contact CMSgt Linda Gibson at 985-3252

Experience Our Heritage

and long evening dress for females. Reference [AFI 36-2903](#), Dress and Personal Appearance of Air Force Personnel, for wear of the mess dress or semi-formal dress uniform. The main entrees will consist of Chicken Florentine and London Broil. Cost for the event is based on your current military rank (Major and above is \$22.00, MSgt through Captain is \$20.00 and Airman through TSgt is \$16.00). All

tickets for the event are available for purchase from all installation Chief Master Sergeants.

For more information, please contact CMSgt Linda Gibson at 985-3252.

## DINING OUT RULES OF THE MESS

Thou shalt arrive within 10 minutes of appointed hour  
Thou shalt make every effort to meet all guests  
Thou shalt move to the mess when thee hears the chimes and remain standing until seated by the President  
Thou shalt not bring cocktails into the mess  
Thou shalt not leave the mess whilst convened Military protocol overrides all calls of nature  
Thou shalt participate in all toasts unless thyself or thy group is honored with a toast  
Thou shalt ensure that thy glass is always charged when toasting  
Thou shalt keep toasts and comments within the limits of good taste and mutual respect Degrading or insulting remarks will be frowned upon by the membership However, good-natured banter or needling is ENCOURAGED  
Thou shalt not murder the Queen's English  
Thou shalt not open the hangar doors (talk shop)  
Thou shalt always use the proper toasting procedure  
Thou shalt be painfully regarded if thy clip-on bow tie rides at an obvious list Thou shalt be forgiven, however, if thee also ride at a comparable list  
Thou shalt consume thy meal in a manner becoming gentlepersons  
Thou shalt not laugh at ridiculously funny comments unless the President first shows approval by laughing  
Thou shalt express thy approval by tapping thy spoon on the table.  
Clapping of thy hands will not be tolerated.  
When the mess adjourns, thou shalt rise and wait for the President and guests to leave  
Thou shalt fall into disrepute with thy peers of the pleats of thy cummerbund are inverted  
Thou shalt not overindulge thyself in alcohol  
Thou shalt not question the decisions of the President, otherwise known as quibbling  
When the mess opens or adjourns, thou shalt rise and wait for the members at the head table to take their places or depart  
Thou shalt not begin eating a course of the meal before members of the head table

## GROG BOWL RULES

When the President directs a violator to the grog bowl, the individual proceeds to the bowl promptly. Upon arriving at the grog bowl, the violator does the following:

1. Does an about face and salutes the President. (President is not required to return the salute.)
2. Turns to the bowl and fills the cup.
3. Does another about face and toasts the mess, "To the Mess".
4. Drains the contents of the cup without removing it from the lips.
5. Inverts the cup over head to prove it is empty.
6. Does another about face. Replaces the cup, again salutes the President, returns to their seat. With the exception of the toast, "To the Mess," the violator is not permitted to speak during this process.

# MEDICAL GROUP

## CUSTOMER SERVICE HOURS:

### SATURDAY UTA

0730-0800 HOURS	ROLL CALL
0815-1130 HOURS	PHAs
0830-0850 HOURS	FITNESS FOR DUTY EVALUATIONS
0830-1130 HOURS	IMMUNIZATIONS/NO YELLOW FEVER SHOTS
0830-1130 HOURS	QNFT TESTING (BEE OFFICE)
1130-1230 HOURS	LUNCH
1300-1430 HOURS	CBRNE TRAINING (Training Room)
1300-1430 HOURS	IMMUNIZATIONS/NO YELLOW FEVER SHOTS
1230-1330 HOURS	SHOT TEAMS TO MXS -SPRUANCE HALL
1330-1400 HOURS	SHOT TEAM-RILEY'S EXAM ROOM FOR SVC PERSONNEL
1330-1400 HOURS	SHOT TEAM TO 119th (break room)



### SUNDAY UTA

Closed for Training

1300-1400 HOURS IMMUNIZATIONS/NO YELLOW FEVER SHOTS

## H1N1/Flushot/Flumist Team Schedule

### Saturday

- 0830-1130- Immunizations Clinic
- 1300-1430- Immunizations Clinic
- 1230-1330- Maintenance (Spruance Hall)
- 1330-Services (Clinic-Riley's exam rm)
- 1330-1400- 119th (break room)

### Sunday

- 0715-0800 HQ (Conference Room)
- 0715-0800 LRS (Warehouse)
- 0730-0830 228th (Break room/training room)
- 0730-0830 CE (CE Training Room)
- 0845-0915 Band (278th Army Facility)
- 1200-1230 Ops (Aircrew Briefing Rm)
- 1235-1300 Comm (outside Aircrew Briefing Rm)
- 1300-1400- Immunizations Clinic



# Finance News

Submitted by Senior Master Sgt. Duane Bolling, 134th Finance

## TRAVEL PAY

1. There has been some confusion lately on a few reimbursement items. The finance office doesn't want anyone to be denied a reimbursement or have any out of pocket expenses due to a lack of training, so here are a few notes to keep in mind when you travel.

First are rental car reimbursements. It is a requirement to book all rental car and airline information through the Commercial Ticket Office (CTO) which in our case is SATO. The JFTR Chap 3 Part B U3120 states that it is a DOD mandatory policy to use an available CTO to arrange official travel, including transportation and rental cars. Also, if you decide to upgrade from a standard rate vehicle then you will have to pay the difference out of your pocket. Furthermore, if you want to go sightseeing while at your TDY location, the fuel used should not be claimed as a reimbursable expense.

Second is Baggage fees. Military members are generally exempt from paying for baggage. Most airlines authorize military member one free baggage claim, but keep in mind there are still weight limits. Most of the kiosks do not have an option for military, so checked bags at the kiosk will be charged. The easiest way to avoid these charges and save your organization's funds is to check in with an agent. Also, if you have "EXCESS" baggage then it has to state in your orders that you're authorized reimbursement for excess baggage. Excess means your baggage is overweight or more than one bag. Please reference below web site for additional information concerning baggage weight limits and fee information:

[http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA\\_BASIC&contentId=28734](http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA_BASIC&contentId=28734)

2. The General Services Administration (GSA) has just released new mileage reimbursement rates for privately owned automobiles (POA), motorcycles and airplanes when used for official travel. The following new mileage rates go into effect on January 1, 2010:

- POA: \$0.50/mile
- Motorcycles: \$0.47/mile
- Airplanes: \$1.29/mile
- PCS: \$0.165/mile

3. The new per diem rates for 2010 went into effect 1 October 2009. Standard lodging rate continues to be \$70/night, standard meal rate changed from \$36 to \$41, but the most significant change is that the incidentals expenses rate for CONUS changed from \$3 to \$5. Per Diem rates web site is below:

<http://www.defensetravel.dod.mil/perdiem/pdrates.html>

## 4. Defense Travel System (DTS)

A change for 2010 is that all technician status travel orders and vouchers will be processed through the Defense Travel System (DTS). The finance office will be providing DTS training for all technicians. The dates for this training and implementation will be announced at a later time.

## MILITARY PAY

2009 Tax Statements (W-2 and 1099) will be available on myPay as follows:

- Retiree 1099R – AVAILABLE
- Annuitant 1099R – AVAILABLE
- Air Force, Army, and Navy Reserve W-2 – 1/4/2010
- Civilian W-2 – 1/7/2010
- Student Loan Repayment Program W-2 – 1/9/2010
- Army Non-Appropriated Fund Civilian W-2 – 1/11/2010
- Savings Deposit Program 1099INT – 1/16/2010
- Marine Corps Active and Reserve W-2 – 1/18/2010
- Air Force, Army, and Navy Active W-2 – 1/20/2010



## Volunteers Making a Difference!

The following is an email that was received by the 134 ARW Public Affairs office following the 2009 Santa Cop visit:

“My daughter recently had surgery at Children’s Hospital and during our stay we had a visit from I believe - the Air National Guard from McGhee Tyson. I wanted to thank you very much from the bottom of my heart, that was the most kindest thing! To see the kids eyes light up was just great and brought lots of joy. Thank you so very much for everything you do for our country big and small. God Bless.”

Love,  
The Smith Family!

### RECENT PROMOTIONS

IN THE LAST 60 DAYS

NAME	PROMOTED TO	DOR
<b>134 AIR REFUELING WG FFMN80</b>		
MYERS, GINGER LEE	MSG	05-Dec-09
<b>134 OPERATIONS GROUP FFKC10</b>		
GATES, PATRICK TIMOTHY	MSG	15-Dec-09
<b>134 MAINTENANCE SQ FFMP0</b>		
BOSHEARS, JOSHUA BRIAN	SRA	01-Dec-09
HILEMON, DON ALLEN II	SSG	05-Dec-09
JOHNSON, KRISTAN MICHAEL	SRA	05-Dec-09
SIMMONS, JAMES DUSTIN LEE	SRA	01-Dec-09
<b>134 FORCE SUPPORT SQ FFMPD0</b>		
NICHOLSON, REBECCA LIANA	MSG	01-Dec-09
<b>134 CIVIL ENGINEERING SQ FFTPX0</b>		
MOORE, ALAN FRANCES	CMS	02-Dec-09
<b>134 LOGISTICS READINESS SQ FF2B00</b>		
EMORY, BRADLEY EARLE	MSG	01-Dec-09
<b>134 SECURITY FORCES SQ FFXPD0</b>		
BARNES, STEVEN WARD	MSG	15-Dec-09
JOHNSON, RANDALL SCOTT	MSG	15-Dec-09
KNIGHT, BOYD RAY JR	TSG	01-Dec-09
PANNELL, AARON CHRISTOPHE	SSG	15-Dec-09
VELER, CHRISTOPHER SCOTT	SSG	15-Dec-09
<b>134 MEDICAL GP FFMPF0</b>		
MILLER, LISA MARIE	SMS	02-Dec-09
WATSONKIRWIN, LINDSEY SARAH	TSG	15-Dec-09
<b>119 COMMAND/CONTROL SQ FFMPH0</b>		
ALMAND, ASHLEY FAY	SRA	05-Dec-09
RODDY, TIMOTHY LEWIS	SMS	02-Dec-09
STOTT, MATTHEW PAUL	SRA	15-Dec-09
<b>228 COMBAT COMM SQ FFWBW0</b>		
HARTING, STEVEN WILLIAM	SMS	02-Dec-09
<b>572 AIR FORCE BD FFXWY0</b>		
RICHARDS, MELINDA LOU	MSG	01-Dec-09

# New Kids on the Block



A1C Amanda Suttles  
134th LRS



A1C Jordan Welch  
134th LRS



## Recruiter's Corner

By The 134ARW Recruiting Office

### Student Flight – Listen Up!

\*\*\***Roll Call – Sunday** at 1215 you will report to the Headquarters building. Sunday morning you will report to your unit for roll call. You must report to roll call in order to get paid.

### \*\*\*Pre-BMT class – Sunday

 of each drill at 1220.

This is a **mandatory** class (as directed by Col. Dearing) until you ship out to BMT. Any absence must be cleared through the recruiting office supervisor, Master Sgt. Bart Welch, ahead of time.

\*\*\***In Processing Checklist - Saturday** at 1300 of your first drill weekend you are required to report to the photo lab (in the headquarters building) to have your **portrait** taken. This is **mandatory** in order to complete your in processing checklist.

### \*\*\*Security Clearance Process – All new enlistees

please ensure you have logged onto [www.opm.gov/e-gip](http://www.opm.gov/e-gip), to initiate your clearance. Once you have logged on, you have 60 DAYS to complete this. This is a **mandatory** item. **Failure to complete on time will result in a counseling session with the Force Support Squadron Commander, Lt. Col. Beth Hill.** Note: answer 'unknown' the first time and only the first time you answer the question 'place of birth.'

### To Contact the Recruiters

Call DSN 266 or (865) 985-3257, 3242, 3262, 3258 or go to: <http://www.tnknnox.ang.af.mil/Recruiting.htm>



# TENNESSEE NATIONAL GUARD TUITION ASSISTANCE SCHOLARSHIP APPLICATION PROCESS FOR THE

2010

## SPRING SEMESTER

Effective 4 December, the Base Education and Training Office will be accepting applications for the Tennessee National Guard Tuition Assistance Scholarship Program. Applications being accepted are for the Spring 2010 Semester only. Applications for classes starting before or after the Spring 2010 Semester will not be accepted. **The Base Education and Training Office must receive all applications along with application addendum, current passing Fitness Assessment and degree plan no later than close of business on 7 February 2010.**

A Tennessee National Guard member who meets the requirements of the program may receive a tuition assistance scholarship based upon available funds. To be eligible for the tuition assistance scholarship a guard member must be a member of the Tennessee National Guard on or before the first day of class for the semester, trimester, quarter or term and have successfully completed basic military training on or before the first day of class for the semester, trimester, quarter or term. The guard member must be a satisfactory participant in the Tennessee National Guard, live within the borders of the state of Tennessee and have a current passing Fitness Assessment score of 75 or higher. An unsatisfactory participant is a member who has accumulated 9 or more unexcused absences from Unit Training Assemblies (UTA) within a 12 month period, or who, without proper authority, fails to attend or complete the entire period of annual training. The guard member must serve in the Tennessee National Guard beyond the end of the term for which the tuition assistance scholarship is granted. The guard member must also successfully complete all courses for which benefits are received.

Members of the Tennessee National Guard who meet the requirements of the tuition assistance program may apply using the Tennessee National Guard Tuition Assistance Scholarship Application Form. The form can be obtained from the Base Education and Training Office and requires the member's commander or designated unit representative's endorsement. Once the application has been completed and signed by the member and commander or unit representative, the application will be returned to the Base Education and Training Office. The Base Education and Training Office will then review the application for completeness and then forward to State Headquarters for processing. Those interested in applying for the tuition assistance program must apply for each semester or term for which they intend to utilize the scholarship.

The tuition assistance scholarship must be applied to an educational institution, not to the individual. An educational institution is defined as any state supported university, community college or vocational or technical school or any private college or university located within the State of Tennessee. In no case will the combination of this tuition assistance scholarship with any other tuition assistance program exceed 100% of the student's tuition cost.

After submitting an application, if you decide to make any changes to classes that you listed on your application for tuition assistance to include withdraw of any or all classes listed please contact the Base Education and Training Office as soon as possible. This is important in order to keep from dispensing funds and then having to recoup them at a later date. Failure to successfully complete a course for which tuition assistance was received will cause the guard member to make restitution to the State of Tennessee.

## TENNESSEE NATIONAL GUARD TUITION ASSISTANCE APPLICATION ADDENDUM

A Tennessee National Guard member who meets the requirements of the program may receive a tuition assistance scholarship based upon available funds. To be eligible for the tuition assistance scholarship a guard member must be a member of the Tennessee National Guard on or before the first day of class for the semester, trimester, quarter or term and have successfully completed basic military training on or before the first day of class for the semester, trimester, quarter or term. The Guard member must be a satisfactory participant in the Tennessee National Guard, live within the borders of the state of Tennessee and have a current passing Fitness Assessment score of 75 or higher. An unsatisfactory participant is a member who has accumulated 9 or more unexcused absences from Unit Training Assemblies (UTA) within a 12 month period, or who, without proper authority, fails to attend or complete the entire period of annual training. The Guard member must serve in the Tennessee National Guard beyond the end of the term for which the tuition assistance scholarship is granted. The Guard member must also successfully complete all courses for which benefits are received. \_\_\_\_\_ (Applicant's Initials)

Members of the Tennessee National Guard who meet the requirements of the Tuition Assistance Program may apply using the Tennessee National Guard Tuition Assistance Scholarship Application Form. The form can be obtained from the Base Education and Training Office (BETO) and requires the member's Commander or his /her designated unit representative's endorsement. Once the application has been completed and signed by the member and Commander or his / her designated unit representative, the application will be returned to the BETO. It is highly recommended that the application be hand carried by the applicant to the BETO. The BETO will then review the application for completeness and then forward it to State Headquarters for processing. **Those interested in applying for the Tuition Assistance Program must apply for each Semester or term for which they intend to utilize the scholarship.** \_\_\_\_\_ (Applicant's Initials)

The tuition assistance scholarship must be applied to an educational institution, not to the individual. An educational institution is defined as any state supported university, community college or vocational or technical school or any private college or university located within the State of Tennessee. In no case will the combination of this tuition assistance scholarship with any other tuition assistance program exceed 100% of the student's tuition cost. \_\_\_\_\_ (Applicant's Initials)

After submitting an application, if you decide to make any changes to classes that you listed on your application for Tuition Assistance to include withdraw of any or all classes listed please contact the BETO as soon as possible. This is important in order to keep from dispensing funds and then having to recoup them at a later date. **An official transcript reflecting all courses listed on your Tuition Assistance Application for which you have applied must be submitted to the BETO immediately upon completion of that Semester.** **Failure to provide the required documents will prevent you from applying for future Semesters and may result in Judicial Punishment.** **Failure to successfully complete a course or withdraw from a course for which tuition assistance was received will cause the Guard member to make restitution to the State of Tennessee.** \_\_\_\_\_ (Applicant's Initials)

I understand that I must attach a copy of my "Degree Plan" to my application each time that I submit an application for Tuition Assistance. \_\_\_\_\_ (Applicant's Initials)

My current legal residence is within the borders of the state of Tennessee. \_\_\_\_\_ (Applicant's Initials)

I understand that that in order to be eligible for the Tennessee National Guard Tuition Assistance Scholarship Program I must have a current passing Fitness Assessment score of 75 or higher. I also understand that I will be required to provide a copy of the assessment with the scholarship application each time I apply for tuition assistance. \_\_\_\_\_ (Applicant's Initials)

Funding will be provided to the maximum amounts possible to each applicant until funds are exhausted on an annual basis. Therefore, the amount of assistance provided may vary from Semester to Semester based upon the funds appropriated and the number of applications received. Payment of the Tuition Assistance will be made directly to your educational institution when the money is released by the State. **DO NOT rely on State Tuition Assistance to pay your full Tuition or be paid at the start of the Semester for which you are applying.** **Payment of the Tuition Assistance is made by the State of Tennessee at the earliest possible date; however it could be delayed until the middle or the end of the Semester for which you are applying.** Therefore be prepared to cover your financial obligations with the educational institution you are attending. \_\_\_\_\_ (Applicant's Initials)

Questions regarding the program or application process should be directed to the Base Education and Training Office at 985-3253.

**DEADLINE FOR TURNING IN SPRING 2010 SEMESTER APPLICATIONS TO THE BASE TRAINING OFFICE IS NO LATER THAN  
CLOSE OF BUSINESS 7 FEBRUARY 2010.**

# TENNESSEE NATIONAL GUARD TUITION ASSISTANCE SCHOLARSHIP APPLICATION

FINAL APPROVAL/DISAPPROVAL RESTS WITH THE ADJUTANT GENERAL

## SECTION I – MEMBER’S REQUEST

Member's Last Name, First, MI		Pay Grade	SSAN	Date of Enlistment/Commission & ETS		
Permanent Home Street Address		City	State	Zip Code	Contact Phone Number	
Unit of Assignment		Branch of Service <input type="checkbox"/> Air NG <input type="checkbox"/> Army NG				
Email Address		Your current status <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior				
Name and Complete Address of Educational Institution attending:			Educational Level Applying for: <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Vo-Tech <input type="checkbox"/> Master			
Course Number:	Course Title	Number of Hours	Cost per hour	Start Date	End date	

## SECTION II – MEMBER’S CERTIFICATION

I understand that I must remain a satisfactory participant in good standing with my respective unit as prescribed in AR 135-91, AR 350-1, or ANGI 36-2001. I further understand that I must remain in good academic standing with the Educational Institution of Higher Learning or Vo-Tech Training Program in order to receive the Tennessee National Guard Tuition Assistance

Member's Signature	Date Signed
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## SECTION III – UNIT COMMANDER/Designated Unit Representative CERTIFICATION

I certify that the Member meets the criteria for issuance of the Tuition Assistance.

Signature	Rank	Name of Unit Commander/Designated Unit Representative (Print)	Date Signed
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## SECTION IV – ESO/BETM CERTIFICATION

I certify that the Member meets the criteria for issuance of the Tuition Assistance. **Priority:** 1  2  3  STA Requested \$ \_\_\_\_\_

Signature	SMSGT Rank	RICKY D. WISE, SMSGT, BETM Name/Rank, Title (Print)	Date Signed
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## SECTION V – STATE TUITION ASSISTANCE BOARD CERTIFICATION

<input type="checkbox"/> Approved \$ _____ Amount approved for.  <input type="checkbox"/> Disapproved-Reason: _____	Control Number _____ Date _____  Budget Officer Signature
Advisory Board President Signature	Budget Officer Signature

## SECTION VI – PAYMENT CERTIFICATION

<input type="checkbox"/> Paid \$ _____ Date _____	Confirmation Number _____
Budget Officer Signature	Date Signed

**TNNG FORM**

**08 JUNE 2004**

Ⓜ This document contains information exempt from mandatory disclosure under the FOIA. Exemption 5 U.S.C. 552(b) (6) applies. This document also contains personal information that is protected by the Privacy Act of 1974 and must be safeguarded from unauthorized disclosure.

**APPLICANTS ARE REQUIRED TO SUBMIT AN APPLICATION ADDENDUM,  
CURRENT PASSING FITNESS SCORE AND DEGREE PLAN WITH APPLICATION.**

# ELECTRONICS RECYCLING

## Plug-In *To Your* Community



*An eCycle Event Benefitting Local Charities*

**Saturday, Jan 9, 2010**

**Farragut High School**

8 a.m. - 4 p.m.

**Saturday, Jan 23, 2010**

**Chilhowee Park**

8 a.m. - 4 p.m.

Snow, Rain or Shine

**Drive through, drop off, leave.** That's how easy it is.

This event collects old computers, laptops, parts, peripherals, and a few other electronic items. ***All of these items have hazardous materials and should not be disposed of with your regular garbage.*** This event provides the community with the opportunity to properly recycle these items.

### **Acceptable Items**

Computer equipment such as: PC systems, CPUs, monitors, mice, keyboards, printers, scanners, laptops, modems, hard drives, speakers, power cords, cables, phones, power strips, desktop copiers, fax machines, small TVs (no consoles), peripherals, cell phones, etc.

### **Unacceptable Items**

Microwaves, electronics containing hazardous chemicals such as lab equipment, small refrigerators (contain freon), small stoves, small appliances, cardboard, scrap metal, aluminum cans, or newspapers.

### **Involved Charities**

There are no fees being charged to drop off equipment, but monetary donations will gladly be accepted and will benefit Goodwill Industries and the Optimist Club of West Knoxville.

### **Why Recycle?**

Computer monitors and televisions are hazardous because they contain significant amounts of lead. Printed circuit boards contain hazardous metals such as lead, chromium, cadmium and mercury, with significant variation depending on the board. Mercury-containing components like switches and relays are found in some electronic and electrical products. PCBs may be found in televisions and computers made before the early 1980s. The OEA encourages residents to take advantage of local recycling opportunities. Recycling old electronic equipment keeps hazardous materials out of waste and makes it possible to recover resources. Recyclers typically disassemble units, salvage reusable parts, and send materials to final processors.

### **Volunteering**

The Base Environmental Department is looking for volunteers to participate in this electronics recycling event. Volunteers will be asked to participate for a period of 4 hours with multiple opportunities throughout the day to choose from. They will be assisting citizens by transporting recycled materials to storage areas. This is a great opportunity to support our local communities! Please contact Capt. David Barrett at 985-4256 if you are interested in participating in this event!

# JANUARY LUNCH MENU

## Saturday

PORK ROAST	CHICKEN ENCHILADAS
AU GRATIN POTATOES	GREEN BEANS
CARROTS	FRIED RICE
GRAVY	SOUP
ASST FRUITS & BREADS	YOGURT
SHORT ORDER	

## Sunday

SPAGHETTI W/TURKEY MEAT SAUCE	
PORK CHOPS W/MUSHROOM GRAVY	
MASHED POTATOES	STEAMED RICE
CREAMED CORN	PEAS
GRAVY	SOUP
ASST FRUITS & BREADS	YOGURT
SHORT ORDER	

**SNOW SAFETY**



## JEAA

The Junior Enlisted Advisory Association will be meeting in Bldg 134 in the headquarters conference room on drill Saturdays from 2:30 p.m. to 3:30 p.m. All E-1's through E-6's are encouraged to attend!



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